

DATE: July 27, 2021

TO: All Faculty and Staff Working at Tokyo Tech Suzukakedai Campus

(Sent to all faculty and staff members, including those who occasionally work at Suzukakedai campus)

FROM: Hideya Yuasa, Vice President for Campus Safety Management

Naoto Ohtake, Chair of Suzukakedai Campus Informal Gathering of Deans and Directors

Michikazu Hara, Chair of Suzukakedai Campus Health and Safety Committee

SUBJECT: Action to be taken by faculty and staff members before heavy rainfalls and typhoons

As we have communicated on July 7, there are a number of the sediment disaster alert areas and sediment disaster special alert areas inside Suzukakedai campus where a prompt evacuation is required. This is to inform you of the guidelines of action to be taken by the faculty and staff members before the heavy rain and typhoons cause any disaster.

First of all, we ask all faculties to effectively guide students to help them evacuate to a safe place, such as their home, before the disaster occurs.

In addition to the guidelines, please note that you are expected to take necessary action and make decisions, as heavy weather may cause different levels of damage to different areas, and you will need to exercise judgement and evaluate your own situation.

As a matter of fact, we have received questions regarding where to evacuate when returning home is not possible. We remind you that the buildings other than the R3 Annex B and C, whose closure is mandatory when the evacuation order is announced by the city of Yokohama, will remain open even in the case of a sudden rainstorm, power outage caused by lightning, and other such events. When returning home is difficult, stay in your office or, if it is deemed that this option is also dangerous, evacuate to higher places such as upper floors. We are considering assigning some buildings, such as the H1/H2 and J2/J3 buildings, as possible evacuation sites when considered necessary.

Staff members of the Suzukakedai Safety Management Group will individually contact those who work in laboratories, offices, etc. in risk areas for sediment related disasters.

Currently, the Facilities Department is working to find the risk points where strengthening measures, such as building reinforcement, are urgently required. When the result is obtained, we will share it with Suzukakedai Campus Informal Gathering of Deans, and

Directors and Suzukakedai Campus Health and Safety Committee.

Group in charge of this matter:

Suzukakedai Safety Management Group

Suzukakedai General Affairs Division

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Action to be taken by faculty and staff members during heavy rain and typhoons (Suzukakedai campus)

Alert Level	Evacuation information		Guidelines of action to be taken on Suzukakedai campus (including evaluation of the situation)
5	Secure safety immediately (issued by the local government)	A disaster has occurred or is imminent	<ul style="list-style-type: none"> Do not try to return home as the situation is unsafe
4	Evacuation order (issued by the local government)	High risk of disaster (mandatory evacuation for everyone in risk areas)	<ul style="list-style-type: none"> Return home immediately If the means of transport is blocked, do not try to return home
3	Evacuation for elderly and disabled people (issued by the local government)	Risk of disaster	<ul style="list-style-type: none"> Faculty and staff members will first assist students in returning home before doing so themselves Mandatory evacuation for those in areas at risk of sediment related disaster
2	Rain / flood / storm surge advisories, etc. (issued by the Japan Meteorological Agency)	Dangerous weather conditions	<ul style="list-style-type: none"> Check the latest information from the media and/or the links below
1	Early advisory (issued by the Japan Meteorological Agency)	Possibility of weather warnings	

FYI

Land Slide Risk Map (Japan Meteorological Agency)

https://www.jma.go.jp/bosai/en_risk/#lat:35.463466/lon:139.574432/zoom:10/colordepth:normal/elements:land

Heavy Rain Information (Japan Meteorological Agency)

<https://www.jma.go.jp/bosai/map.html#11/35.602/139.614/&element=kirokuame&contents=information&lang=en>